Collegiate Council Meeting
Minutes from April 27, 2012

In Attendance: Sam Kerstein (Philosophy, Chair), Edlie Wong (English), Audra Buck-Coleman (Art), Yui Suzuki (Art History), Katie King (Women’s Studies), Jeffrey McCune, Jr. (American Studies and Women’s Studies), Holly Brewer (History), Patrick Warfield (Music), Bernard Cooperman (Jewish Studies), Giuseppe Falvo (Languages), Naomi Feldman (Linguistics), Charles Rutherford (Associate Dean; ex officio and Dean’s Representative), Paula Barriga-Sanchez (History and Classified Staff Representative), Nicky Everett (ARHU), and Brian Warfield (Academic Technology), and Bonnie Thornton Dill.

1. Dean’s Remarks

2. Reports from Collegiate Council Standing Committees:

Committee on New Technologies (CNT) members include Brian Morse (Chair), Jason Farman, Kyle Kweder, Susan Dwyer, Hasan Elahi, and Katie King; ex-officio members include Kathy Cavanaugh, Neil Fraistat, and Jennifer Patterson.

- **Report to the Collegiate Council:** “The Committee on New Technologies (CNT) continued this year the conversations that began last year about raising awareness of the work done by faculty using technology. There was discussion of how building web-based resources for faculty who wish to announce projects, such as newly published books, would be helpful and could serve as a source of information to be used by the College to raise awareness of research.

  During the Spring semester, the CNT reviewed the requests for instructional technology funding that had been submitted by ARHU units. All of the CNT’s recommendations were accepted by the Dean and purchasing is currently underway for the equipment and software requested by the units.”

ARHU APT Committee members include Laura Rosenthal (English, Chair), Peter Carruthers (Philosophy), Jeff Lidz (Linguistics), Anne Warren (Theatre, Dance, and Performance Studies), and Madeline Zilfi (History). Dean Bonnie Thornton Dill and Associate Dean Charlie Rutherford attended all meetings.

- **Report to the Collegiate Council:** The APT committee met 10 times in the fall to review 14 candidacies for tenure and promotion or tenure at the rank of Associate Professor. Of these, 11 were candidates for promotion from Assistant to tenured Associate professor (Richard Bell, Antione Borrut from History, Mikhail Kachman from TDPS, Brooke Liu, Meina Liu, and Xiaoli Nan from Communication, Michele Rowley from WMST, Justin Strom from ARTT, and Yui Suzuki from ARTH). The committee recommended positively in all 11 cases, and the Campus APT Committee and President Loh have approved all 11 for promotion and tenure. The APT committee forwarded recommendations in 3 cases (Brian McDevitt, Sara Pearson, and Patrik Widrig from TDPS) for tenure at the rank of Associate Professor. All 3 have been approved for tenure for by the Campus APT Committee and President Loh.
The APT committee met 5 times to review 6 recommendations for promotion from Associate to Full Professor. The APT committee recommended in favor of promotion in all 6 cases and they are currently pending the results of the Campus APT deliberations. In addition, the APT Committee is also tasked with reviewing the credentials of new appointments to tenured rank. It has completed the review of and recommended appointment for Kellie Robertson (English) and as many as 6 additional cases may result from ongoing searches in ARHU.

**Programs, Curricular, and Courses (PCC) Committee** members include Susan Dwyer (Philosophy, Chair), Wendy Jacobs (ARTT), Maxine Grossman (JWST), Phillip Soergel (HIST), Alene Moyer (SLLC), Kaitlin Meissinger (undergraduate student), and Denise Shupiko (graduate student); ex-officio members included Tom Moore (ARHU Office of Student Affairs) and Yelena Luckert (LIBR). The committee was staffed by Heather Rivas and Denise Shupiko kept minutes.

- **Report to the Collegiate Council:** Committee has meet 15 times this year, and reviewed 308 course proposals, 18 program changes, and 69 Gen Ed submissions (courses for the new General Education requirement which goes into effect for entering Freshmen in fall 2012). Beginning in February 2011, the committee moved to an online review process (ELMS). Highlights of the year included the passage of many changes to the Music program, the new Graduate Certificate and MA in Second Language Acquisition, a new BA in Film Studies, a new Classical Humanities track in the Classical BA, and the new MPSs and Graduate Certificates in Translation and Interpretation (COMM).

3. **Update on ARHU video project (Nicky Everette and Brian Warfield)**

Nicky Everette reported that 8 faculty members have been interviewed and video recorded for the ARHU video project. A name is still needed for the video series (something in the vein of the Dean’s Lecture series, “Be Worldwise”). Decisions will still need to be made on how to distributes these videos in the fall via the UMD website and Youtube. Brian Warfield with Academic Technology then screened three clips of raw footage from the interviews conducted with Mary Helen Washington (English), Jason Farman (American Studies), and Ahmad Karimi-Hakkak (Persian Studies). All the raw footage will be initially edited down into 5-minute interview videos. Katie King asked that each video be made with an embed feature (as in Youtube videos) so that they might be more easily useable in teaching and instruction.

4. **Information Technology Task Force for Scholarly Enablement (Katie King)**

Katie King is the ARHU representative for the Information Technology Task Force for Scholarly Enablement, a new campus-wide task force set up by Brian Voss, (UMD VP of Information Technology). Please address any comments, inquiries, and suggestions regarding the implementation of technology for teaching and research to Katie King at KATKING@UMD.EDU

5. **Election of Collegiate Council officers for 2012-2013**
Sam Kerstein completes his second term as Chair of the Collegiate Council and cycles off of the Council after 4 years of service. Kristy Maddox steps down as Vice Chair of the Collegiate Council. Edlie Wong steps down as Secretary of the Collegiate Council as she cycles off.

The duties of the Chair of the Collegiate Council include conveying the meetings, setting the agenda, assisting in the review and distribution of DRIF funds when available, serving on the Academic Planning Advisory Committee (APAC), and assisting in the organization of the annual College Forum.

- **A new Chair of the Collegiate Council will be elected at the first meeting held in the fall.**

- **Jeffery McCune Jr. volunteered for Vice Chair of the Collegiate Council and received a unanimous vote.**

- **Paula Barriga-Sanchez volunteered for Secretary of the Collegiate Council and received a unanimous vote.**

Dean Bonnie Thornton Dill suggested that the Collegiate Council contact all ARHU departments and ask that they elect their new Collegiate Council representatives in March so that the new representatives be able to attend the final meeting in April to participate in the election of new officers and allow for a more seamless transition of the Council from year to year.

6. **New or Future Business**

Katie King asked for an update on the APAC review of salary compression issue. Dean Dill reported that data from the Institutional Research Planning (IRP) can be obtained; this data might be analyzed over the summer. Assessments of salary compression will be moved to next year.